

MINUTES
MEETING OF TRUSTEES
PULASKI COUNTY PUBLIC LIBRARY
April 8, 2024

CALL TO ORDER

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:04 am pursuant to the notice sent to all Directors. The meeting was called to order by Jerry Claunch, Vice President.

PRESENT

Adam Richardson, President; Jerry Claunch, Vice President; Cindy Kerr, Secretary; Donna McFall, Treasurer; Lori Phelps, Member-at-Large; Lyndon Turpin, Contracted Accountant; Fonda Crawford, Advisory Board Member; Charlotte Keeney, Director; and Nikki Vaught, Bookkeeper, who recorded the minutes of the meeting.

ABSENT

REVIEW OF THE AGENDA

No additions needed

APPROVAL OF THE MINUTES

The minutes of the March meeting were approved, with a motion to do so by Cindy Kerr, seconded by Lori Phelps, and unanimously carried.

TREASURER'S REPORT

The Treasurer's report for March was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Lori Phelps, seconded by Donna McFall, and unanimously carried.

VOUCHER REVIEW

Vouchers for March were presented by Director, Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Jerry Claunch, seconded by Donna McFall, and unanimously carried.

NEW BUSINESS

- Disposal of Surplus Materials:
Withdrawn items from the Library's collection (1,822): A motion was made to approve the surplus materials by Cindy Kerr, seconded by Jerry Claunch, and unanimously carried.
- Carnegie Building: Deco Architects has finished their report on the Carnegie building. Charlotte is going to submit it to the Heritage Council. The owners of the London Children's Museum took a tour of the building and showed interest.
- Director's Evaluation: Postponed until next meeting.
- Chairs for Children's Department: The chairs in the Children's Department are not holding up even after being reupholstered. They can be reupholstered again with heavier (and costlier) fabric or Charlotte can look into pricing on replacing the furniture in the Children's Department. Charlotte will have pricing for new furniture at the next board meeting.

- Election of Board Officers:
 - President: Adam Richardson
 - Vice President: Lori Phelps
 - Secretary: Cindy Kerr
 - Treasurer: Jerry Claunch
 - Member-at-Large:
- Lawn Mowing Bid (Lance's Lawncare, LLC): The winning bid was awarded to Lance's Lawncare, LLC. They have mowed twice and seem to be doing a good job.
- Shopville Branch Library Damage: Charlotte received a call from an insurance agent informing her that someone had hit a retaining wall and sidewalk at the Shopville Branch Library. The retaining wall is at the edge of the property so Charlotte is going to have the portion of the wall that is damaged.

REPORTS

Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

KDLA Consultant Report – copy attached

ANNOUNCEMENTS

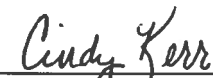
- Charlotte mentioned to the board that a budget committee will have to be formed to set the budget for the new year. If anyone would like to volunteer, just let her know.
- The Board would like to list the Director position on ALA website.

ADJOURN

With no further business, the meeting was adjourned at 9:53a with a motion by Donna McFall, seconded by Lori Phelps, and unanimously carried.

NEXT MEETING Monday, May 13, at 9:00 a.m. at the Main Branch Library.

Respectfully Submitted,



Cindy Kerr, Secretary