

MINUTES  
MEETING OF TRUSTEES  
PULASKI COUNTY PUBLIC LIBRARY  
August 12, 2024

**CALL TO ORDER**

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:08 am pursuant to the notice sent to all Directors. The meeting was called to order by Lori Phelps, Vice President.

**PRESENT**

Lori Phelps, Vice President; Jerry Claunch, Treasurer; Cindy Kerr, Secretary; Jeff Gurnee, Regional Consultant to KDLA; Lyndon Turpin, Contracted Accountant; Charlotte Keeney, Director; Leslie Randall-Kidd, Director (in training); and Nikki Vaught, Bookkeeper, who recorded the minutes of the meeting.

**ABSENT**

Adam Richardson, President; Fonda Crawford, Member-at-Large

**REVIEW OF THE AGENDA**

Add Tax Rate under Business.

**APPROVAL OF THE MINUTES**

The minutes of the July meeting were approved, with a motion to do so by Jerry Claunch, seconded by Cindy Kerr, and unanimously carried.

**TREASURER'S REPORT**

The Treasurer's report for July was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Cindy Kerr, seconded by Jerry Claunch, and unanimously carried.

**VOUCHER REVIEW**

Vouchers for May were presented by Director, Leslie Randall-Kidd. A motion to approve both petty cash and general fund vouchers was made by Jerry Claunch, seconded by Cindy Kerr, and unanimously carried.

**BUSINESS**

- Disposal of Surplus Materials: Withdrawn items from the Library's collection (2,048): A motion was made to approve the surplus materials by Cindy Kerr, seconded by Jerry Claunch, and unanimously carried.
- Update on Easement for Carnegie Building: A motion was made to approve the documentation as presented upon review by Adam Richardson, President, by Jerry Claunch, seconded by Cindy Kerr, and unanimously carried.
- Changing of Bank Account signatures: A motion was made to remove Charlotte Keeney from the Library bank accounts and add Leslie Randall-Kidd in her place by Cindy Kerr, seconded by Jerry Claunch, and unanimously carried. The signers should be: Leslie Randall-Kidd, Adam Richardson, Cindy Kerr, Jerry Claunch, Fonda Crawford, and Lori Phelps on the following accounts:
  - Monticello Banking Company (Acct. # 1119668)
  - Cumberland Security Contingency Account (Acct. #: 160350)
  - Cumberland Security Depreciation Fund (Acct. #: 160628)
  - Truist Bond Sinking Fund (Acct. #: 0005187611948)
  - Truist Money Market (Burnside Bond Acct. #: 005184627401)

MINUTES  
MEETING OF TRUSTEES  
PULASKI COUNTY PUBLIC LIBRARY  
304 S MAIN ST, SOMERSET KY 42501  
August 12, 2024

**CALL TO ORDER**

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:08 am pursuant to the notice sent to all Directors. The meeting was called to order by Lori Phelps, Vice President.

**PRESENT**

Lori Phelps, Vice President; Jerry Claunch, Treasurer; Cindy Kerr, Secretary; Jeff Gurnee, Regional Consultant to KDLA; Lyndon Turpin, Contracted Accountant; Charlotte Keeney, Director; Leslie Randall-Kidd, Director (in training); and Nikki Vaught, Bookkeeper, who recorded the minutes of the meeting.

**ABSENT**

Adam Richardson, President; Fonda Crawford, Member-at-Large

**REVIEW OF THE AGENDA**

Add Tax Rate under Business.

**APPROVAL OF THE MINUTES**

The minutes of the July meeting were approved, with a motion to do so by Jerry Claunch, seconded by Cindy Kerr, and unanimously carried.

**TREASURER'S REPORT**

The Treasurer's report for July was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Cindy Kerr, seconded by Jerry Claunch, and unanimously carried.

**VOUCHER REVIEW**

Vouchers for May were presented by Director, Leslie Randall-Kidd. A motion to approve both petty cash and general fund vouchers was made by Jerry Claunch, seconded by Cindy Kerr, and unanimously carried.

**BUSINESS**

- Disposal of Surplus Materials: Withdrawn items from the Library's collection (2,048): A motion was made to approve the surplus materials by Cindy Kerr, seconded by Jerry Claunch, and unanimously carried.
- Update on Easement for Carnegie Building: A motion was made to approve the documentation as presented upon review by Adam Richardson, President, by Jerry Claunch, seconded by Cindy Kerr, and unanimously carried.
- Changing of Bank Account signatures: A motion was made to remove Charlotte Keeney from the Library bank accounts and add Leslie Randall-Kidd needs in her place by Cindy Kerr, seconded by Jerry Claunch, and unanimously carried. The singers should be: Leslie Randall-Kidd, Adam Richardson, Cindy Kerr, Jerry Claunch, Fonda Crawford, and Lori Phelps on the following accounts:
  - Monticello Banking Company (Acct. # 1119668)
  - Cumberland Security Contingency Account (Acct. #: 160350)
  - Cumberland Security Depreciation Fund (Acct. #: 160628)
  - Truist Bond Sinking Fund (Acct. #: 0005187611948)
  - Truist Money Market (Burnside Bond Acct. #: 005184627401)

- Citizens Bank (Acct. #: 8022062)
- Citizen's National Bank Workforce Grant (Acct. #: 75151196)
- Citizen's National Bank General Account (Acct. #: 75028382)
- Citizen's National Bank CD's (Acct. # 968800, 968850, 968810, 968860, 968790, 968840)
- The signers should be Leslie Randall-Kidd and Mariah Vaught on the following account: Citizen's National Bank Petty Cash (Acct. #: 75005113)
- The signers should be Leslie Randall-Kidd, Mariah Vaught, and Leila Coppala on the First & Farmers Bank Shopville Account (Acct. #: 8000008998)
- The signers should be Leslie Randall-Kidd, Mariah Vaught, and Stephanie Stamper on the First & Farmers Bank Burnside Account (Acct. #: 8000009004)
- The signers should be Leslie Randall-Kidd, Mariah Vaught, and Janis Noelene Whitaker on the First & Farmers Bank Nancy Account (Acct. #: 8000009020)
- The signers should be Leslie Randall-Kidd, Mariah Vaught, and Hope Higgins on the First & Farmers Bank Science Hill Account (Acct. #: 8000009012)
- **Director Cell Phone:** Leslie has decided that she would like a cell phone specifically for Library duties. A motion was made to get Leslie a work cell phone by Jerry Claunch, seconded by Cindy Kerr, and unanimously carried.
- **Director Credit Card:** A motion was made to allow Leslie Randall-Kidd to get a Library credit card with a \$4,000 limit by Jerry Claunch, seconded by Cindy Kerr, and unanimously carried.
- **Tax Rate:** The library tax rate for 2024-2025 is 5.9 which is the compensating rate. This is down from 6.2 last year. Personal property is 7.84 and motor vehicle is 2.42. A motion was made to accept the compensating rate as well as the optional taxes allowed by law by Jerry Claunch, seconded by Cindy Kerr and unanimously carried.

## REPORTS

### Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

**KDLA Consultant Report** – copy attached. There will be a trustee orientation tomorrow online at 6p.

## ANNOUNCEMENTS

The roof installation is almost complete.

The doors at the Shopville Branch have been repaired.

The lift station pumps at main have been repaired and reinstalled.

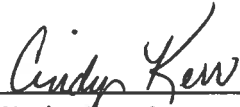
Charlotte's retirement reception will be at the Library on October 3<sup>rd</sup> from 2-4p.

## ADJOURN

With no further business, the meeting was adjourned at 10:02a with a motion by Jerry Claunch, seconded by Cindy Kerr, and unanimously carried.

**NEXT MEETING Monday, September 9, at 9:00 a.m. at the Main Branch Library.**

Respectfully Submitted,

  
 \_\_\_\_\_  
 Cindy Kerr, Secretary