

MINUTES
MEETING OF TRUSTEES
SPECIAL CALLED MEETING
PULASKI COUNTY PUBLIC LIBRARY
July 8, 2024

CALL TO ORDER

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:02 am pursuant to the notice sent to all Directors. The meeting was called to order by Adam Richardson, President.

PRESENT

Adam Richardson, President; Lori Phelps, Vice President; Jerry Claunch, Treasurer; Cindy Kerr, Secretary, Fonda Crawford, Member-at-Large; Lyndon Turpin, Contracted Accountant; Charlotte Keeney, Director; and Nikki Vaught, Bookkeeper, who recorded the minutes of the meeting.

ABSENT

Jeff Gurnee, Regional Consultant to KDLA

REVIEW OF THE AGENDA

No additions

PUBLIC COMMENT

- Lynne Tieman: Not present

APPROVAL OF THE MINUTES

The minutes of the June meeting were approved, with a motion to do so by Lori Phelps, seconded by Cindy Kerr, and unanimously carried.

TREASURER'S REPORT

The Treasurer's report for June was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Fonda Crawford, seconded by Lori Phelps, and unanimously carried.

VOUCHER REVIEW

Vouchers for May were presented by Director, Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Jerry Claunch, seconded by Cindy Kerr, and unanimously carried.

NEW BUSINESS

- Disposal of Surplus Materials: Withdrawn items from the Library's collection (1,064): A motion was made to approve the surplus materials by Cindy Kerr, seconded by Fonda Crawford, and unanimously carried.
- Update on Easement for Carnegie Building: The attorney is currently adapting the form for Pulaski County Public Library and once this is completed, Charlotte will send out to the Board for review. Charlotte will be taking photos of the building sometime this week.

- **Audit 2023-2024:** The 2023-2024 audit cost is \$8,790 with Craft, Waninger, Noble & Company up from \$8,530 last year. A motion was made to engage Craft, Waninger, Noble & Company for the 2023-2024 audit by Jerry Claunch, seconded by Cindy Kerr, and unanimously carried. Paperwork signed and e-mailed to Craft, Waninger, Noble & Company.

REPORTS

Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

KDLA Consultant Report – copy attached. Due to realignment of districts, the Library does not have a regional consultant at this time.

EXECUTIVE SESSION

A motion was made by Jerry Claunch to go into executive session, under KRS 61.810(1) (f) to discuss a personnel matter. The reason is to discuss hiring a new director. Motion seconded by Cindy Kerr and unanimously carried. The board went into executive session at 9:28 and came out of executive session at 9:53.

A motion was made to hire Leslie Kidd as the new Pulaski County Public Library Director, effective August 1, 2024, by Lori Phelps, seconded by Jerry Claunch, and unanimously carried.

A motion was made to give the new Library Director 2 weeks' vacation upon hiring by Jerry Claunch, seconded by Fonda Crawford, and unanimously carried.

ANNOUNCEMENTS

The Library roof installation will begin today.

Charlotte Keeney will officially retire as Library Director effective October 1, 2024

ADJOURN

With no further business, the meeting was adjourned at 9:59am with a motion by Cindy Kerr, seconded by Lori Phelps, and unanimously carried.

NEXT MEETING Monday, August 12, at 9:00 a.m. at the Main Branch Library.

Respectfully Submitted,



Cindy Kerr, Secretary