

MINUTES
MEETING OF TRUSTEES
SPECIAL CALLED MEETING
PULASKI COUNTY PUBLIC LIBRARY
September 13, 2024

CALL TO ORDER

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:00 am pursuant to the notice sent to all Directors. The meeting was called to order by Adam Richardson, President.

PRESENT

Adam Richardson, President; Lori Phelps, Vice President; Jerry Claunch, Treasurer; Cindy Kerr, Secretary; Fonda Crawford, Member-at-Large; Lyndon Turpin, Contracted Accountant; Leslie Randall-Kidd, Director; and Jennifer Reynolds, HR Manager, who recorded the minutes of the meeting.

ABSENT

REVIEW OF THE AGENDA

No additions

APPROVAL OF THE MINUTES

The minutes of the August meeting were approved, with a motion to do so by Cindy Kerr, seconded by Jerry Claunch, and unanimously carried.

TREASURER'S REPORT

The Treasurer's report for August was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Lori Phelps, seconded by Cindy Kerr, and unanimously carried.

VOUCHER REVIEW

Vouchers for August were presented by Director, Leslie Randall-Kidd. A motion to approve both petty cash and general fund vouchers was made by Jerry Claunch, seconded by Lori Phelps, and unanimously carried.

BUSINESS

- Disposal of Surplus Materials: Withdrawn items from the Library's collection (1,038): A motion was made to approve the surplus materials by Lori Phelps, seconded by Fonda Crawford, and unanimously carried.
- Update on Easement for Carnegie Building: Zach Osborne from the KY Heritage Council has responded and said that a baseline survey of the Carnegie building will need to be completed by an architectural historian. He had said that this could be a pricey service, but he said that he would do it for free. It is scheduled for Wednesday, September 25 between 2-2:30p. He also said that a title search will need to be done going back at least 60 years.
- Annual Report 2023-2024: The 2023-2024 annual report was presented to the board members. A motion was made to accept the annual report by Cindy Kerr, seconded by Jerry Claunch and unanimously carried.
- Change November Board Meeting: The November board meeting falls on Veteran's Day and the Library will be closed. A motion was made to move the board meeting to Tuesday, November 12 by Fonda Crawford, seconded by Lori Phelps, and unanimously carried.
- Update on Roof: The repairs on the roof are now complete. Pearce-Blackburn will be completing a final inspection.

- **Director's Retirement:** Charlotte's retirement is scheduled for October 3 from 4-6p. The Library Foundation and Friends group is going to purchase a bench in honor of Charlotte to put in the Children's Garden.

REPORTS

Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

KDLA Consultant Report – copy attached. There will be a trustee orientation tomorrow online at 6p.

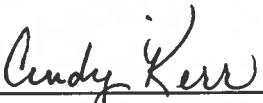
ANNOUNCEMENTS

ADJOURN

With no further business, the meeting was adjourned at 9:46a with a motion by Fonda Crawford, seconded by Lori Phelps, and unanimously carried.

NEXT MEETING Monday, October 14, at 9:00 a.m. at the Main Branch Library.

Respectfully Submitted,



Cindy Kerr, Secretary